

CITY OF GLADEWATER  
CITY COUNCIL REGULAR SESSION  
MINUTES  
JANUARY 17, 2013  
6:00 P.M.

MEMBERS PRESENT: Mayor Harold Wells, Mayor Pro-tem Scott Owens, Leon Watson, Lana Niemann, Delbert Burlison, J.D. Shipp

STAFF PRESENT: Sean Pate, Melba Haralson, Wayne A. Smith, Paul Jaap, Farrell Alexander

GUESTS PRESENT: Robert Haberle, Diane Turner, Linda Wells, Elijah Anderson, Damiya Pentecost, Tequita Mumphrey, James Torres, Michael Pearson, Stan Dulaney, Chuck Ewing

- I. CALL TO ORDER – Mayor Wells called the meeting to order at 6:00 p.m.  
a) Invocation – Mayor Pro-tem Owens  
b) Pledge of Allegiance – Councilmember Niemann

II. CITIZENS COMMENTS

Diane Turner, owner of Antiques II at 112 S. Main stated she is so upset about the Chamber of Commerce website. She has been a member of GADA for 10 years, serving as past president and now treasurer. She said this needs to be made top priority because websites are critical and it is hurting our town when it is not kept current or active.

III. CONSIDERATION of Consent Agenda

- a) Minutes – December 20, 2012  
b) Investment Report for quarter ending December 31, 2012  
c) Ordinance to order City Officer Election, May 11, 2013  
d) Joint Election Agreement with Kilgore Junior College District  
e) Resolution denying application from SWEPCO for rate increase  
f) Main Street Letter of Agreement with Texas Historical Commission  
g) Water tap outside city limits at 115 McComic Road  
h) Water tap outside city limits at 5043 East Lake Drive

Councilmember Watson moved to approve, seconded by Councilmember Burlison. Carried 6-0.

- IV. CONSIDERATION of payment of Upshur County, G.I.S.D. and Kilgore College taxes in preparation to sell seized home at 705 N. Rodeo

Councilmember Watson moved to approve the payment, seconded by Mayor Pro-tem Owens. Carried 6-0.

V. CONSIDERATION of participation in bus transit service to Longview

Chuck Ewing of Longview Transit presented information on a proposed bus route from Longview to Gladewater; stopping at Brookshires, Gladewater Housing and Lee Public Library. A pilot program is made possible through Job Access and Reverse Commute (JARC) grant funding administered through ETCOG with a local match requirement of 50%. The cost to the City of Gladewater for a 6-month pilot program (starting in March) is approximately \$12,000.

After a brief discussion, Councilmember Burlison moved to proceed with the pilot project at an approximate cost of \$12,000. Motion was seconded by Councilmember Shipp. City Manager Pate said we can use the contingency reserve to pay for it. Mayor Pro-tem Owens stated he is skeptical that our money is going to Longview; however he said he will ride the bus for one week to work. Motion carried 6-0.

VI. CONSIDERATION of establishing board appointment policy and procedures

Mayor Pro-tem Owens said we have had discussions in the last several years on how to get more people involved in city government. He said we need to adopt a policy to seek applicants and possibly limit terms. Councilmember Niemann said she is in favor of approving a procedure but not a policy just yet. She said we need apps available on the

website and the procedures should be considered by each board. Mayor Pro-tem Owens stated it will still come back to the Council to approve. He said the Council has been rubber stamping nominations by boards and the charter says the mayor should be making those nominations. Councilmember Burlison stated we need new people with fresh ideas and we should limit the number of boards an individual or council member can serve on.

Councilmember Watson said a board appointment policy and procedure needs to be established. Councilmember Niemann agreed. Mayor Pro-tem Owens asked what we want in the policy and procedures. Councilmember Niemann suggested the City Secretary get with each board to see what they want as they may not all need same limits, then bring back to Council. Mayor Pro-tem Owens and Councilmember Burlison offered to work with City Secretary Haralson to draft a policy.

Councilmember Niemann moved to appoint Mayor Pro-tem Owens, Councilmember Burlison and City Secretary Haralson to draft a policy and bring back within 60 days. Motion seconded by Councilmember Watson. Carried 6-0.

VII. CONSIDERATION of moving March and May City Council meeting dates

City Secretary Haralson stated the March meeting date conflicts with the Chamber of Commerce banquet and the May meeting date falls too early in the month to complete election procedures in order for newly elected officers to take the oath of office.

Councilmember Shipp moved to move the March meeting to March 28<sup>th</sup> and the May meeting to May 23<sup>rd</sup>. Motion seconded by Councilmember Burlison. Carried 6-0.

VIII. CITY MANAGER REPORT

- a) Update on Dallas Force Main project – This project is running behind schedule; however the red flag has been removed since we were able draw down for engineering services. We only needed 4 right-of-ways for the project, we have 2 secured, 1 is in process, and we are having difficulty reaching the 4<sup>th</sup>, who lives in Dallas. We are making one final attempt to send a certified letter. In the worst case scenario we will hire a right-of-way agent. We have set a deadline for the end of January.
- b) Update on Texas Capital Fund Main Street grant – The pre-construction meeting was held last Thursday. Reynolds & Kay has already started prep work.
- c) Update on water and sewer analysis – We partnered with GEDCO to obtain the analysis. The water portion is completed and is under review with Sean Pate, Paul Jaap and Casey Chambers. The sewer analysis will be back in a couple weeks. We will schedule a special workshop session the first part of March to present to Council.
- d) We should have the results of the Siemens study in February.

Councilmember Watson complimented Paul Jaap, Casey Chambers and crew for repairing the many water leaks we've had all over town.

IX. ADJOURN

Councilmember Shipp moved to adjourn at 6:50 p.m., seconded by Councilmember Niemann. Adjourned by consensus.

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HAROLD R. WELLS, MAYOR

ATTEST:

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MELBA HARALSON, CITY SECRETARY