

CITY OF GLADEWATER
CITY COUNCIL REGULAR SESSION
MINUTES
APRIL 21, 2011
6:00 P.M.

MEMBERS PRESENT: Mayor Walter Derrick, Mayor Pro-tem Jimmy Williams, Joe Derouen, Judith Burlison, Leon Watson, Scott Owens, J.D. Shipp

STAFF PRESENT: Sean Pate, Melba Haralson, Dennis Jones, Wayne A. Smith, Donna Blalock

GUESTS PRESENT: D. L. Burlison, Marsha Valdetero, Courtney Hoffman, Darrell McKnight, Trenton A Stiefed (illegible), Cathy L. Smith, Pat Watson, Mark Carpenter, Lana Niemann, Barbara Hardy, Joyce Hugman, Lola May, Mark May, Joe Jones, Joyce Hubbard, Harold R. Wells, Austin Farmer (Retail Coach)

- I. CALL TO ORDER – Mayor Derrick called the meeting to order at 6:00 p.m.
a) Invocation – Councilmember Watson
b) Pledge of Allegiance – Councilmember Derouen

II. CITIZENS COMMENTS

None

III. CONSIDERATION of Consent Agenda

- a) Minutes – March 17, 2011
b) Ordinance amending §91.01 – Fire Prevention Code
c) Ordinance amending §150.01, §150.02 and §150.011 – International Codes
d) Investment Report for quarter ending March 31, 2011
e) Contract for Election Services – Gregg County

City Manager Pate requested that Items B and C be removed and placed on a future agenda. Mayor Pro-tem Williams moved to approve Items A, D & E, seconded by Councilmember Derouen. Carried 7-0.

IV. PRESENTATION by The Retail Coach

Austin Farmer of the Retail Coach gave a presentation on the results of the study performed and the process moving forward. He then answered questions from the Council and from citizens in attendance.

Councilmember Owens stated there will be a Town Hall meeting scheduled in mid to late May.

- V. PUBLIC HEARING regarding a request from Barbara Hardy to abandon a portion of Honeysuckle Drive going east perpendicular to Primrose Street between Blocks 7 & 8 of the Bettiewood Gardens Addition and a portion of Carnation Street between Blocks 5 & 6 of the Bettiewood Gardens Addition

Mayor Derrick opened the public hearing at 6:30 p.m.

Barbara Hardy, 2000 Old Longview Hwy, stated the streets have never been opened and the area has been mowed by neighbors over 30 years.

City Manager Pate stated the Planning & Zoning Commission has approved the request.

With no other public comments, the public hearing was closed at 6:37 p.m.

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- VI. CONSIDERATION of a request by Barbara Hardy to abandon a portion of Honeysuckle Drive going east perpendicular to Primrose Street between Blocks 7 & 8 of the Bettiewood Gardens Addition and a portion of Carnation Street between Blocks 5 & 6 of the Bettiewood Gardens Addition

Councilmember Owens moved to approve the request to abandon and quit claim to adjacent property owners equally. Motion was seconded by Mayor Pro-tem Williams. Carried 7-0.

- VII. CONSIDERATION of a request to abandon an alley at NCB13 between Cotton Street and West Street

City Manager Pate explained this is a matter of formality since the Dollar General store sits on top of it.

Councilmember Watson moved to approve, seconded by Councilmember Shipp. Carried 7-0.

- VIII. CONSIDERATION of hiring Gary R. Traylor & Associates for grant management services for HOME-RSP #2010-0022

City Manager Pate stated this is the same agreement that was pulled from last month. The fee is \$10,000 per house, which is a \$2,000 reduction per unit. Mr. Pate then recommended approval and said if applications come in before August there is no match to the City.

Councilmember Owens commented that in almost 10 years we have done a total of 45 homes, either with reconstruction or rehabilitation for a total of \$1.3 million.

Mayor Pro-tem Williams moved to approve, seconded by Councilmember Burlison. Carried 7-0.

- IX. EXECUTIVE SESSION pursuant to Government Code §551.074 for performance evaluations of City Manager, City Secretary and Municipal Judge

The Council recessed into executive session at 6:40 p.m.

- X. RECONVENE INTO OPEN SESSION and take any action necessary with regard to performance evaluations of City Manager, City Secretary and Municipal Judge

The Council reconvened into open session at 7:48 p.m. and took the following action;

- a) Councilmember Derouen offered words of appreciation for job City Manager Sean Pate has done in his first 6 months and moved to increase his salary by 2.7% CPI to be effective 10/1/11. Motion was seconded by Councilmember Burlison. Carried 7-0.
- b) Mayor Pro-tem Williams moved to place City Secretary Melba Haralson on Grade 22, Step 8 of the Performance Pay Plan and Salary Schedule per her request. Motion was seconded by Councilmember Watson. Carried 7-0.
- c) Mayor Pro-tem Williams moved to increase Municipal Judge Donna Blalock's salary by 2.7% CPI, effective 10/1/11 and increase her car allowance to \$400 per month. Motion was seconded by Councilmember Watson. Carried 7-0.

- XI. CITY MANAGER REPORT

- a) Grants
- b) Special Projects
- c) Announcements

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City Manager Pate gave the following report;

1. The water treatment plant improvement project is going well. The generators are up and running. We are still looking at looping the sewer line at the water treatment plant to an existing sewer main on E. Lake Drive.
2. We are still working with ETCOG to utilize their GIS system. We are checking into the possibility of an Interlocal agreement with a couple other cities and hope to have it ready to present at either the May or June meeting.
3. The information provided to the City Council last month regarding the John Deere tractor and boom axe trade-in was not accurate. There was some equipment purchased separately and coded to different categories. It does not appear to be a good deal for us to trade in at this time. We will analyze other equipment and do a better job of providing accurate information in the future.
4. Mr. Pate said it has been an honor and pleasure to work with Judy Burlison and Joe Derouen for the past 7 months. He then thanked the Council for the raise and for their support.

XII. ADJOURN

Councilmember Shipp moved to adjourn at 7:57, seconded by Mayor Pro-tem Williams. Adjourned by consensus.

WALTER DERRICK, MAYOR

ATTEST:

MELBA HARALSON, CITY SECRETARY